



# Intelligence Center User Guide

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## Intelligence Center

The **Intelligence Center** serves as a single, searchable library of all Risk Intelligence items produced from the RIMC that can be found at **Situational Awareness > Intelligence Center**.

The screenshot shows the Everbridge Intelligence Center interface. On the left is a navigation menu with options like Home, Situational Awareness, Universe, Visual Command Center, Alert Management, Physical Security, Intelligence Center (selected), Communications, Crisis Management, Contacts + Assets, Subscription, Reports + Analytics, Travel Risk Management, ITA, and Workflow. The main content area is titled 'Intelligence Center' and features a filter bar with tabs for Situation Reports, Global Highlights, Advisories, Risk Events, 7D, 30D, and a search box. Below the filter bar is a table of risk events:

Severity	Category	Description	Source	Started
Minor	Transportation Rail Accident	test from dev Event closed. Brooklyn, NY, United States	Risk Event	Jun 11, 2025
Moderate	HAZMAT/Fire Marine Fire	2nd St SW & Coal Ave SW - A chemical fire has been reported near Albuquerque. Albuquerque, NM, United States	Risk Event	Jun 10, 2025
Minor	Transportation Vehicle Accident	E 12 Mile Rd & Hoover Rd - There are reports of a motor vehicle accident in the area.... Warren, MI, United States	Risk Event	Jun 10, 2025
Minor	HAZMAT/Fire General HAZMAT/INF...	Sheldon St & S Prospect St - There are reports of a one-alarm fire in the area. Event ... Hartford, CT, United States	Risk Event	Jun 10, 2025
Moderate	Utility/Infrastruct... Drinking Water	S Scales St & Eugene St - There are reports of a vehicle fire in the area. Reidsville, NC, United States	Risk Event	Jun 10, 2025
Minor	Crime Shooting	Rittenhouse Cir & Wharton Rd - There are reports of a shooting; one person injured. ... Bristol, PA, United States	Risk Event	Jun 10, 2025
Moderate	Transportation Vehicle Accident	Walker Rd & Lawrence Ln - There are reports of a motor vehicle accident involving a... McCormick, SC, United States	Risk Event	Jun 10, 2025

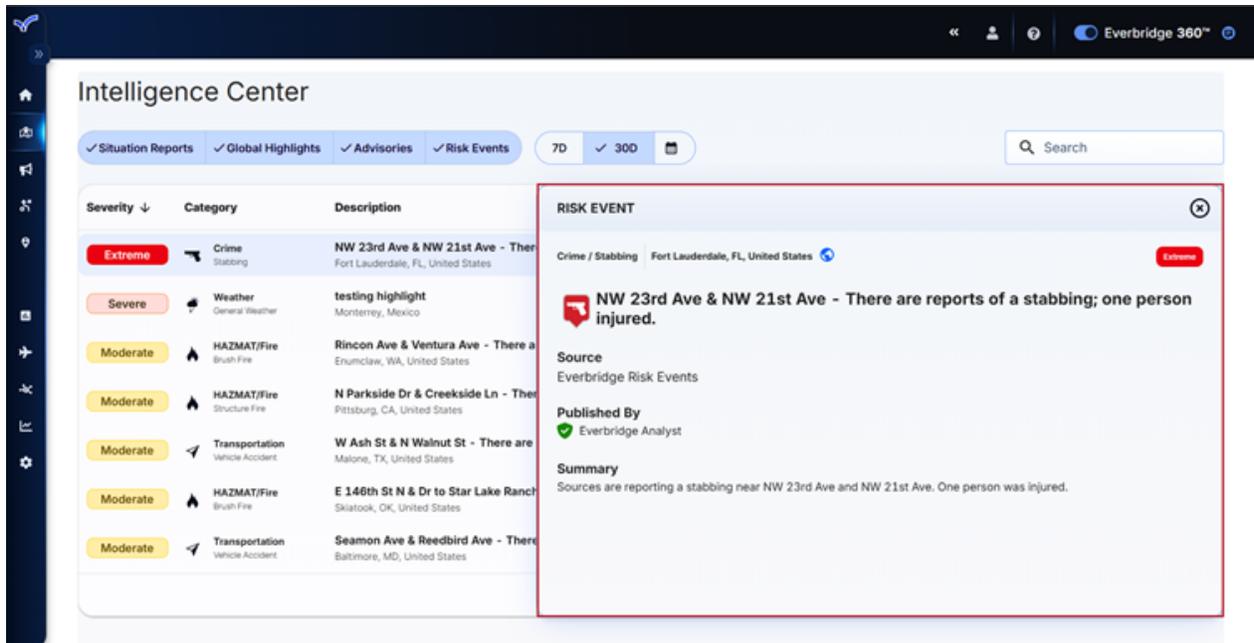
At the bottom right of the table, it indicates '1-15 of 15' items.

Four different sources of Risk Intelligence data can be seen and filtered for here:

- Situation Reports
- Global Insights (available to Everbridge 360 Enterprise customers)
- Advisories
- Risk Events

## Intelligence Details

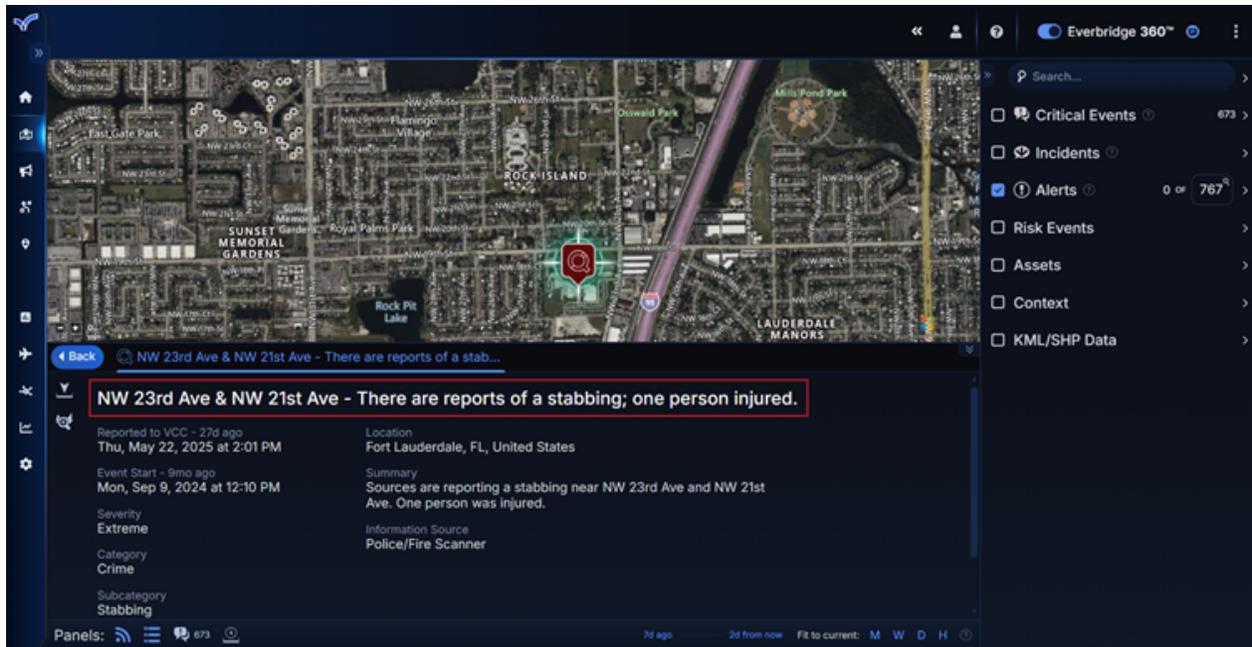
Clicking on an Intelligence item from the list will open its **Details** card.



The following information will be displayed here:

- Description
- Location
- Category
- Severity
- Source
- Published By
- Summary

Click the globe icon next to the Location to open the Intelligence item on the map in Visual Command Center.

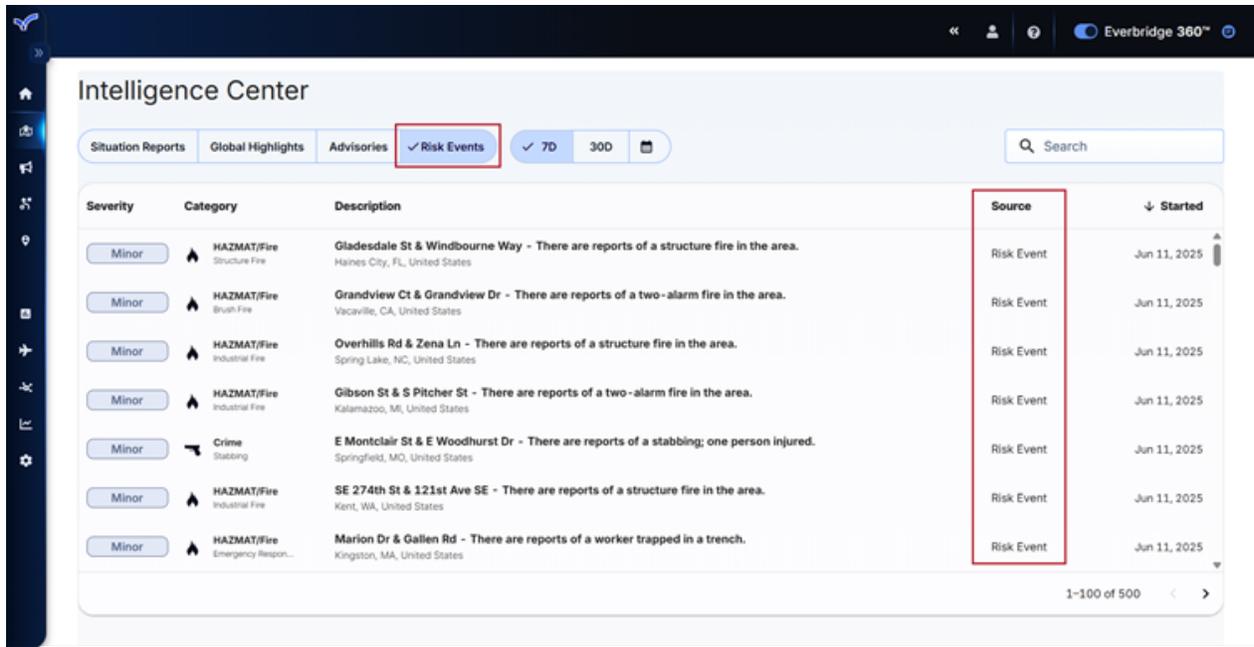


## Using Filters

Intelligence can be filtered by either Source or time frame.

### Filter by Source

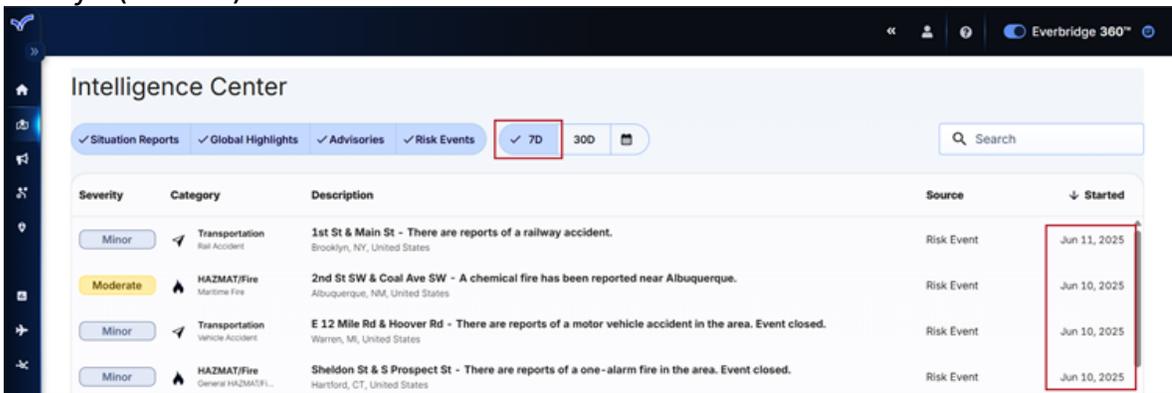
Click the Source filters at the top of the page to add or remove those feeds from the view. For example, if a user only wants to see Risk Events in the Intelligence Center, they can apply the **Risk Events** filter, remove the others, and the list will update accordingly.



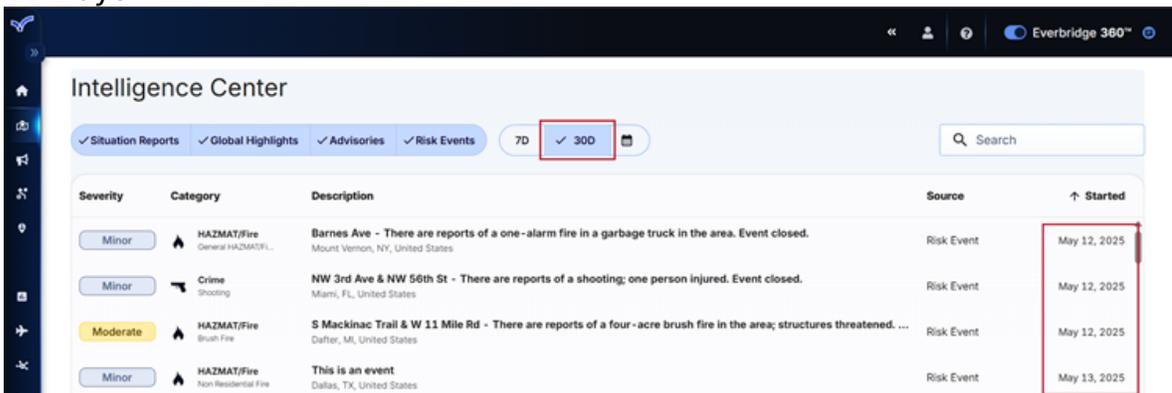
### Filter by Time

The Intelligence Center data can be filtered by three time metrics:

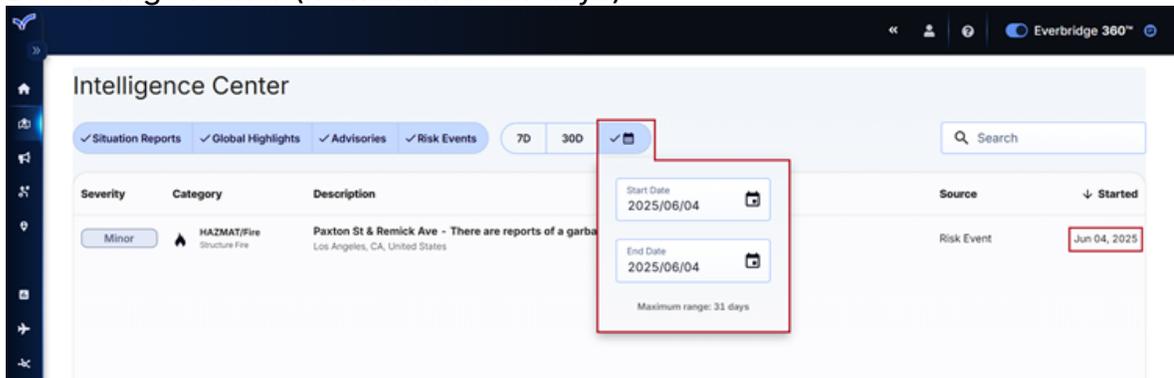
- 7 Days (default)



- 30 Days

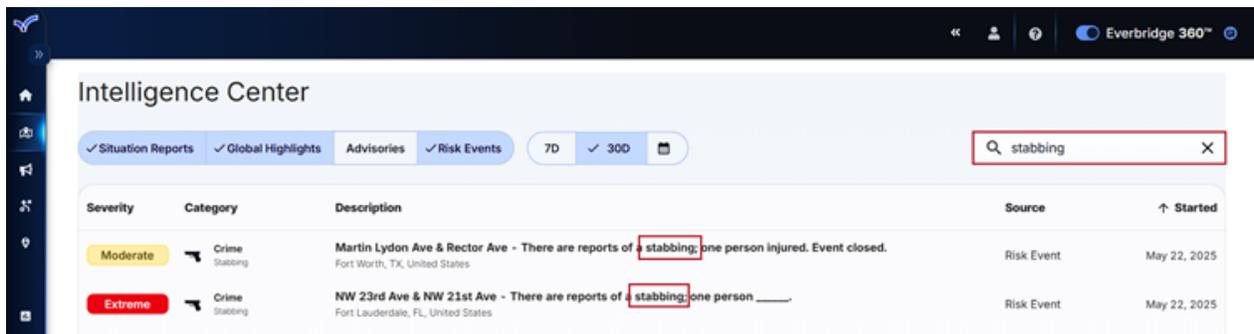


- Date Range Picker (maximum of 31 days)



## Using Search

Users can find Intelligence items by entering an exact match keyword search, which will locate any items from the enabled sources with a description that contains that word.

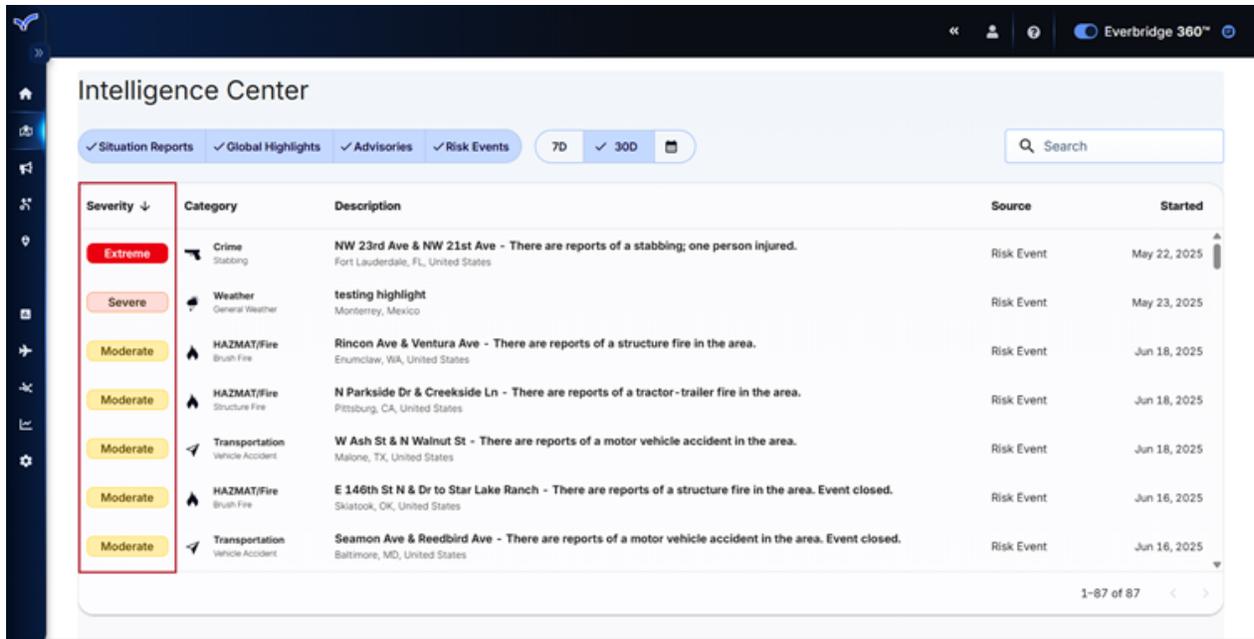


**NOTE:** Keywords must be entered in full when searching. For example, in the image above, searching for "stab" wouldn't return the items with descriptions that contain the word "stabbing".

## Sorting Options

Results can be sorted in either ascending or descending order by clicking on the following column headers:

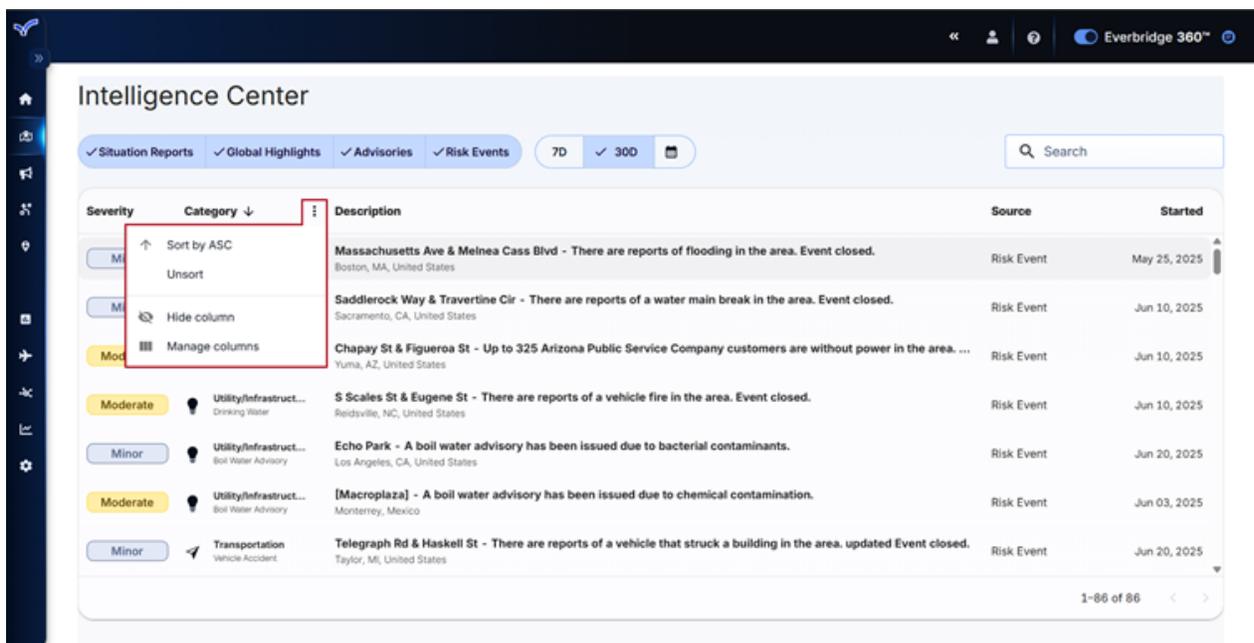
- Severity
- Category
- Description
- Source
- Started



## Column Options

Hovering the cursor over a column will reveal its **Column Options** menu, which when clicked, allows users to:

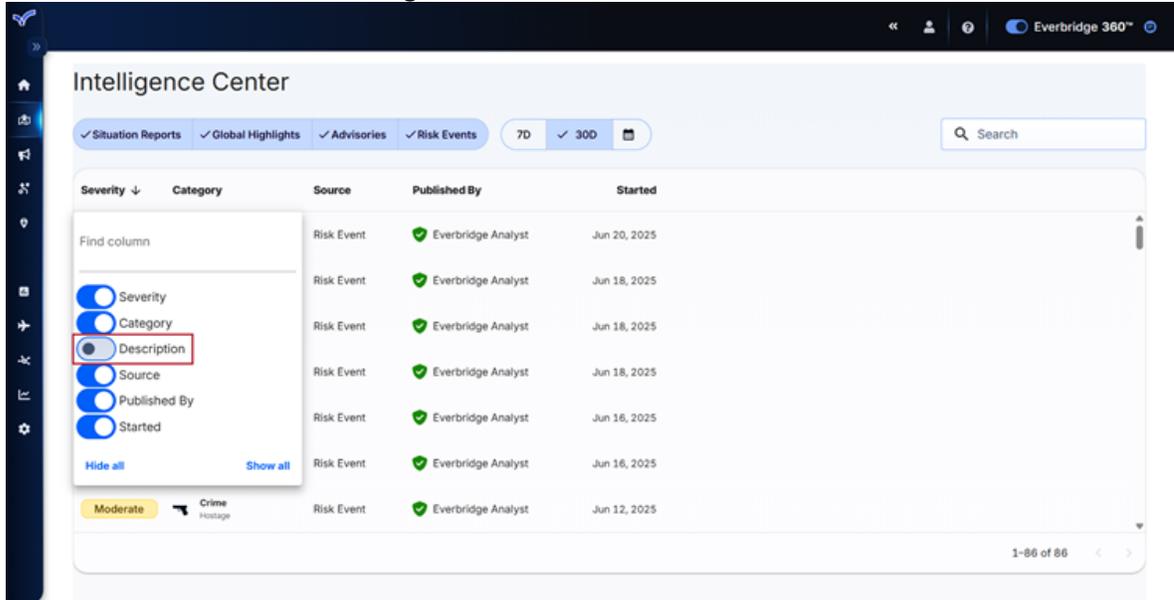
- Sort the column by Ascending or Descending
- Unsort
- Hide Column
- Manage Columns



## Manage Columns

All columns will be displayed by default until manually changed. To hide or reveal columns in the table:

1. Click **Manage Columns** from the **Column Options** menu.
2. The **Manage Columns** modal opens. Enable the desired columns by toggling them ON (blue), or disable them by toggling them OFF (grey). For example, in the image below, the **Description** column has been deselected, removing it from the interface to the right.



3. Optionally, clicking **Hide All** from this modal will hide all columns from the interface, while **Show All** will display all of them again.