



# CUSTOM ROLES PERMISSIONS GRID

Permissions Category	Subcategory	Permission Name	Incident Admin	Group Manager	Dispatcher	Data Manager	Incident Operator
Dashboard (1)		View dashboards	X	X	X		
Contact Tracing (1)		View Contact Tracing Information	X				Configure
Resilience Insights (2)		View/Run Dashboards	Configure				
		Create, Edit and Delete Dashboards	Configure				
Communications (11)		Create Event Type	Configure	Configure	Configure		Configure
		Update Event Type	Configure	Configure	Configure		Configure
		Delete Event Type	Configure	Configure	Configure		Configure
		View Event Type	Configure	Configure	Configure		Configure
		View Communication	Configure	Configure	Configure		Configure
		Create Communication	Configure	Configure	Configure		Configure
		Launch Communication without Template	Configure	Configure	Configure		Configure
		Launch Multiple Communications	Configure				Configure
		Manage Everbridge 360 Setting					
		Manage Communications Recipients Settings	Configure	Configure	Configure		Configure
		Launch and Update Communications in Training Mode Only	Configure	Configure	Configure		Configure
Universe (13)		Use selection tools to highlight Contacts on the map	Configure	Configure	Configure	Configure	Configure
		Access Everbridge Mobile App messages		X	X		
		Send a Notification from the Universe to Contacts selected on the map	Configure	Configure	Configure	Configure	Configure
		Access Safety messages		Configure	Configure		
		Access to Resident Connection		X	X		
		Access to Resident Connection – Filter by Import		X	X		

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		Access to Resident Connection – United States		X	X		
		Access to Resident Connection – Additional Information					
		Access Twitter alerts		X	X		
		Access Weather alerts		X	X		
		Location in Weather alerts – Voice					
		Access RIMC alerts (Premium)		X	X		
		Access RIMC alerts (General)		X	X		
Map (3)		View building layer & airport and railway station layer	X	X	X	X	X
		View the last known location & expected location of Contacts	X	X	X	X	X
		Increase Zoom Levels	X	X	X	X	X
Notifications (12)		Create a new Notification – send now, schedule, save as template, Send follow-up	Configure	Configure	Configure	Configure	Configure
		Manage active/sent Notifications (including stop, rebroadcast)	Configure	Configure	Configure	Configure	Configure
		Anonymous Contacts (Public Incident Zones)	Configure	Configure	Configure	Configure	Configure
		Registered Contacts (Private Incident Zones)	Configure	Configure	Configure	Configure	Configure
		Launch a Notification template by phone	Configure	Configure	Configure	Configure	Configure
		Manage scheduled and recurring Notifications	Configure	Configure	Configure	Configure	Configure
		Edit/Delete an existing Notification template	Configure	Configure	Configure	Configure	Configure
		Edit Notification settings: Message content and Contacts	Configure	Configure	Configure	Configure	Configure
		Send an existing Notification template	Configure	Configure	Configure	Configure	Configure
		Create, edit and delete message templates	Configure	Configure	Configure	Configure	Configure
		Mobile Website		X	X		

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		Restrict to simulation mode only	Configure	Configure	Configure	Configure	Configure	
Publishing Options (17)		Publish to Everbridge Desktop Alerts	Configure	Configure	Configure		Configure	
		Publish to Everbridge Web Widget	Configure	Configure	Configure		Configure	
		Publish to Web Posting	Configure	Configure	Configure	Configure	Configure	
		Publish to Alertus	Configure	Configure	Configure	Configure	Configure	
		Publish to the Everbridge Network	Configure	Configure	Configure	Configure	Configure	
		Publish to Nixle Community Subscribers	Configure	Configure	Configure		Configure	
		Publish to Social Media	Configure	Configure	Configure	Configure	Configure	
		Publish to Member Portal	Configure	Configure	Configure	Configure	Configure	
		Publish to CAP RSS Feed	X	X	X		X	
		Publish to Google Public Alerts	Configure	Configure	Configure		Configure	
		Disable Nixle Short URL						
		Publish to Nixle Event Subscribers	X	X	X		X	
		Publish to Emergency Alert System (EAS)	Configure	Configure	Configure	Configure		Configure
		Publish to COG-to-COG (CAPEXCH)	Configure	Configure	Configure	Configure		Configure
		Publish to Non-Weather Emergency Messages (NWEM)	Configure	Configure	Configure	Configure		Configure
		Publish to Wireless Emergency Alerts (WEA)	Configure	Configure	Configure	Configure		Configure
		Publish to Audio Bulletin Board	Configure	Configure	Configure	Configure	Configure	Configure
Incidents (14)		Create Incident Schedules	Configure	Configure	Configure	Configure	Configure	
		Launch and manage Incidents	Configure	Configure	Configure	Configure	Configure	
		Launch and manage scenarios	Configure	Configure	Configure	Configure	Configure	
		Smart conference bridges	X				X	

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		Create, edit and delete scenarios	Configure	Configure	Configure	Configure	Configure
		Incident Chat	X				X
		Enforce Privacy Options	X				X
		Anonymous Contacts (Public Incident Zones)	Configure	Configure	Configure	Configure	Configure
		Registered Contacts (Private Incident Zones)	Configure	Configure	Configure	Configure	Configure
		Launch new Incident by phone	Configure	Configure	Configure	Configure	Configure
		Create, edit and delete Incident templates	Configure	Configure	Configure	Configure	Configure
		Create, edit and delete information variables	Configure	Configure	Configure	Configure	Configure
		Restrict to simulation mode only	Configure	Configure	Configure	Configure	Configure
		Reopen Incidents	Configure	Configure	Configure	Configure	Configure
Travel Risk Management (3)	Schedule Management (1)	Manage All Travel Risk Management Features	Configure				
		View Travel Reports	Configure			Configure	
		Create, Edit, Delete Travel Itineraries	Configure			Configure	
Create, edit and delete schedules		Configure	Configure		X		
Contacts (13)	Contact Management (7)	Upload the last known locations of Contacts	Configure	Configure	Configure	Configure	Configure
		View Contact Name and External ID	Configure	Configure	Configure	Configure	Configure
		View and download Contact record information	Configure	Configure	Configure	Configure	Configure
		Edit Contacts	Configure	Configure	Configure	Configure	Configure
		Upload Contacts	Configure	Configure	Configure	Configure	Configure
		Create Contacts	Configure	Configure	Configure	Configure	Configure
		Delete Contacts	Configure	Configure	Configure	Configure	Configure

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	Group Management (3)	Create, edit and delete Groups	Configure	Configure	Configure	Configure	Configure
		Add Contacts to Groups	Configure	Configure	Configure	Configure	Configure
		Move and remove Contacts from Groups	Configure	Configure	Configure	Configure	Configure
	Rule Management (2)	Create, edit and delete rules	Configure	Configure	Configure	Configure	Configure
		Create, edit and delete rules for same role only	Configure	Configure	Configure	Configure	Configure
Assets (5)	Asset Management (5)	View and download Asset record information	Configure	Configure	Configure	Configure	Configure
		Edit Assets	Configure	Configure	Configure	Configure	Configure
		Create Assets	Configure	Configure	Configure	Configure	Configure
		Upload Assets	Configure	Configure	Configure	Configure	Configure
		Delete Assets	Configure	Configure	Configure	Configure	Configure
Reports (7)		View Quick Reports	X	X			
		Create, edit and delete Incident Scenario Custom Reports	Configure	Configure	Configure	Configure	Configure
		Create, edit and delete Incident Scenario Notifications Custom Reports	Configure	Configure	Configure	Configure	Configure
		Create, edit and delete Incident Notification Custom Reports	Configure	Configure	Configure	Configure	Configure
		Create, edit and delete Incident Custom Reports	Configure	Configure	Configure	Configure	Configure
		Create, edit and delete Notification Custom Reports	Configure	Configure	Configure	Configure	Configure
		Create, edit and delete Contact Custom Reports	X	X		X	
Organization Settings (55)		Organization - Edit base information, login message, and country code					
		Triggers					
		Google Public Alert settings					

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		Orchestration Rules					
		Location Data Retention					
		Secure Messaging					
		Custom from email address					
		Secure Push					
		Google Translate					
		Sequenced Group	X	X		X	
		Social Media settings	X				
		Scenario manager settings	Configure	Configure	Configure	Configure	Configure
		Safety threshold settings					
		Safety settings					
		Premium Audio Bulletin Board settings	X				
		Audio Bulletin Board settings	X				
		CAP RSS settings					
		Critical Events settings	Configure	Configure	Configure	Configure	Configure
		View and export Event Log	Configure				
		Nixle Event Subscriptions settings	X				
		Upload, create, edit or delete buildings	X				
		Launch Notification by phone settings					
		IPAWS settings					
		ITA dashboard settings	X				
		GIS – Edit default map views, manage shape library and import region files	X				
		Interactive Visibility – Turn Weather/Twitter/Ever bridge Mobile App/RIMC alerts on/off, and create new alerts					

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		Broadcast – Edit the default settings (sender info, delivery methods, etc.) applied to all Notifications across the Organization	Configure	Configure	Configure	Configure	Configure
		Contacts and Groups – Manage record types, additional information questions, and subscription fields, as well as (when enabled) Incident subscriptions and CMDB group lookup	Configure	Configure	Configure	Configure	Configure
		Mobile Opt-In					
		Member Portal – Edit the setup, design and contents of the Organization’s Member Portal					
		Member Portal – Opt-in Groups					
		Member Portal Test Notifications					
		Member Portal Weather pages					
		Notification to Member Portal					
		Custom Sender SMS ID					
		Resident Portal settings					
		Point Address Geo-Coding					
		Directory Chat	X				
		Custom Map					
		View and Download Connectors					
		Email Ingestion (2)	View Ingestions	Configure	Configure	Configure	Configure
	Create, edit and delete Ingestions		Configure	Configure	Configure	Configure	Configure
	Reponse Subscriptions (2)	View Profiles and Webhooks	X				X
		Create, edit and delete Profiles and Webhooks	X				
	Secure Peer-to-Peer Messaging (3)	HipaaBridge					
		SecureBridge					
		CareChat					
			AMEX GBT				



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	Location Data Sources (3)	International SOS						
		Other Source						
	Smart Orchestration (2)	Create, edit and monitor workflows	Configure				Configure	
		Monitor workflows	Configure				Configure	
	Asset Type Management (3)	View Asset types	Configure	Configure	Configure	Configure	Configure	
		Create and Edit Asset Types	Configure	Configure	Configure	Configure	Configure	
		Delete Asset types	Configure	Configure	Configure	Configure	Configure	
	ITA (1)		ITA Dashboard	X	X			X
	VCC Permissions (6)		Save a KML as a permanent feed	Configure				Configure
Use VCC Admin Console			Configure					
Use VCC Operator Console			Configure				Configure	
Edit/Delete saved views that you didn't create			Configure				Configure	
Alert actions (acknowledge, add note, snooze, reinstate)			Configure				Configure	
Use Channels App			Configure				Configure	
Critical Events (58)	Critical Event (17)	Launch, add, update, remove an Incident template in the Critical Event	Configure	Configure	Configure	Configure	Configure	
		Launch, update a critical task list in the Critical Event, and add, update, re-assign, remove task items in the task lists	Configure	Configure	Configure	Configure	Configure	
		View, add, update and delete the task comments						
		Launch and update a Critical Event (by existing event template or blank event template)	Configure	Configure	Configure	Configure	Configure	
		View the events, move the events into/out of a folder	Configure	Configure	Configure	Configure	Configure	

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		Create, customize and generate legacy situation report	Configure	Configure	Configure	Configure	Configure
		Add, update and remove notes	Configure	Configure	Configure	Configure	Configure
		Add, remove and download documents in the Critical Event	Configure	Configure	Configure	Configure	Configure
		Delete a critical task list in the Critical Event	Configure	Configure	Configure	Configure	Configure
		View Incident template in the Critical Events	Configure	Configure	Configure	Configure	Configure
		Delete the events	Configure	Configure	Configure	Configure	Configure
		Delete escalated Submissions from single Critical Event	Configure	Configure	Configure	Configure	Configure
		Publish event to Contacts	Configure	Configure	Configure	Configure	Configure
		Add a critical task list in the Critical Event	Configure	Configure	Configure	Configure	Configure
		Download the events	Configure	Configure	Configure	Configure	Configure
		Add, update, copy, and download PDF form report	Configure	Configure	Configure	Configure	Configure
		Lock, unlock and delete form report	Configure	Configure	Configure	Configure	Configure
		Lock task order	Configure	Configure	Configure	Configure	Configure
		Event Template List (5)	Create, update and delete Critical Event templates	Configure	Configure	Configure	Configure
	Add, update, remove an Incident template in the Event Template list		Configure	Configure	Configure	Configure	Configure
	View the event templates, move the event templates into/out of a folder		Configure	Configure	Configure	Configure	Configure
	View, add and remove documents in the Event Template list		Configure	Configure	Configure	Configure	Configure
	View Incident template in the event templates		Configure	Configure	Configure	Configure	Configure

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	Document Library (2)	Upload, update, share with mobile member and delete documents library	Configure	Configure	Configure	Configure	Configure
		Set and delete reminder					
		View the document library, download the documents, move the documents into/out of a folder	Configure	Configure	Configure	Configure	Configure
	Landing Dashboard (3)	View, show and hide multiple events dashboard	Configure	Configure	Configure	Configure	Configure
		Edit widget in the multiple events dashboard					
		Add, edit, remove, show and hide widget in the multiple events dashboard	Configure	Configure	Configure	Configure	Configure
		Get dashboard public link	Configure	Configure	Configure	Configure	Configure
	Task List Template (2)	Create, update, delete, download, share with mobile member and upload task list template	Configure	Configure	Configure	Configure	Configure
		View the task list template, move the task list templates into/out of a folder	Configure	Configure	Configure	Configure	Configure
	Audit Log (2)	Export the Audit logs of the event	Configure	Configure	Configure	Configure	Configure
		Read the Audit logs	Configure	Configure	Configure	Configure	Configure
	Single Event Dashboard (3)	Add, edit (name, share internally and externally) dashboard, and get single event dashboard public link	Configure	Configure	Configure	Configure	Configure
		Save as dashboard template					
		Add, edit widget in the dashboard					

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		View dashboards/situation reports						
		Show/hide and edit widgets in the dashboard						
		Add, update and delete dashboard comments	Configure	Configure	Configure	Configure	Configure	
		Add ,edit situation report and widget in the situation report						
		Delete situation report and widget in the situation report						
		Delete Dashboard						
			Delete widget in the dashboard	Configure	Configure	Configure	Configure	Configure
		Folder (2)	Add, update and delete folder	Configure	Configure	Configure	Configure	Configure
			View folder	Configure	Configure	Configure	Configure	Configure
		Form Library (3)	Add, upload, update, copy, delete and download forms Set Submissions alert recipients	Configure	Configure	Configure	Configure	Configure
			View form library, move the forms into/out of a folder	Configure	Configure	Configure	Configure	Configure
			Get form public link Share form with Contacts	Configure	Configure	Configure	Configure	Configure
		Widget Library (2)	Add, update and delete widget	Configure	Configure	Configure	Configure	Configure
			View widget library, move the widgets into/out of a folder	Configure	Configure	Configure	Configure	Configure
		Tracker (5)	Launch and close tracker Tracker follow up Insert a record	Configure	Configure	Configure	Configure	Configure
			Delete tracker Share chart with member Download tracker data as csv	Configure	Configure	Configure	Configure	Configure
			View trackers	Configure	Configure	Configure	Configure	Configure
			Add, edit, and delete tracker tab	Configure	Configure	Configure	Configure	Configure

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		Delete a record	Configure	Configure	Configure	Configure	Configure	
	Forms (5)	Add and edit Submissions Add, update, remove Submission comments and send Incident Notification	Configure	Configure	Configure	Configure	Configure	Configure
		Set Submission status	Configure	Configure	Configure	Configure	Configure	Configure
		Escalate to Critical Events	Configure	Configure	Configure	Configure	Configure	Configure
		Delete Submissions	Configure	Configure	Configure	Configure	Configure	Configure
		View Submissions, move the Submissions into/out of a folder Download Submission data as csv	Configure	Configure	Configure	Configure	Configure	Configure
		Affected Assets (4)	View event affected Assets	Configure	Configure	Configure	Configure	Configure
	View Asset aggregation		Configure	Configure	Configure	Configure	Configure	Configure
	Add, update and delete Asset aggregation		Configure	Configure	Configure	Configure	Configure	Configure
	Download event affected Assets		Configure	Configure	Configure	Configure	Configure	Configure
	Report (3)	Add and download Report	Configure	Configure	Configure	Configure	Configure	Configure
		Delete Report	Configure	Configure	Configure	Configure	Configure	Configure
		View Report	Configure	Configure	Configure	Configure	Configure	Configure
	Everbridge Desktop Alert (1)		Log In To SnapComms	Configure				
	Webhook (1)		Webhook Subscription	X				
	Incident (1)		Incident Management					
	Advanced Reporting		View/Run Reports	Configure				
		Create, Edit, and Delete Reports	Configure					
		Schedule report delivery	Configure					
		Export Data	Configure					

