

Custom Forms Configuration

 supportcenter.nc4.com/hc/en-us/articles/217550288-Custom-Forms-Configuration

Enabling Form Builder

User must be member of the **ETeam System Admin** group or been given the privilege **config (EDITOR)**.

1. Login to your E Team application on the operations side and go to **Administration > Configuration**.
2. Click the document link to launch the *General Configuration document*.
3. Place the document in **Update** mode.
4. On the **Agent** tab scroll down to **Custom Forms Enabled?** and select **Yes**.
5. **Submit** the document.
6. Refresh your browser.

The **Form Builder** option will now be available under **Administration**.

Login to your E Team application on the training side and repeat.

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