

# How to Get Started Using Secure Collaboration Now with Secure Video Chat



## APP DOWNLOAD INSTRUCTIONS FOR IPHONE USERS:



Download "Everbridge"  
from the [App Store](#)

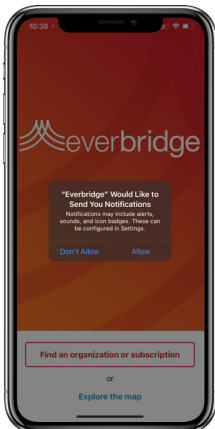


Open the "Everbridge" app

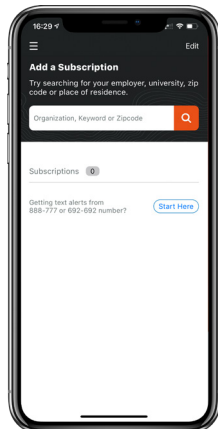
## I have an iPhone. What do I need to do?

If you haven't already done so, please download the Everbridge app.

Select "Allow" to  
receive notifications



Enter your Organization  
Name in "Find an organization  
or subscription". Click on the  
icon in the search results.



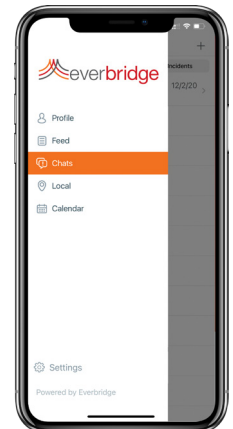
Enter your Username  
& password to sign in



Select "Done" on the  
next screen with your  
name (i.e. the Account  
Management screen)



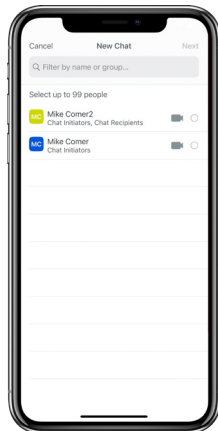
Tap the Menu icon,  
select "Chats"



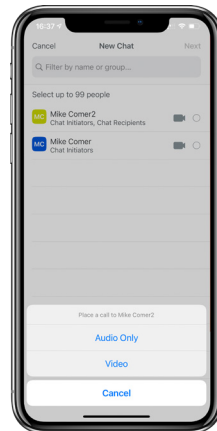
Tap the Plus Icon  
to start a new chat



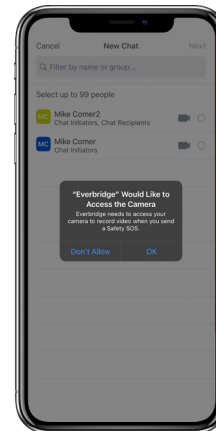
Search for contact(s)  
Video Call: **tap camera icon**  
Text Chat: **Select contact(s)**  
then tap **Next**.



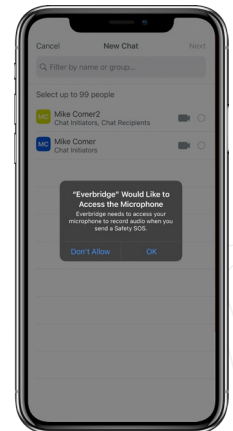
Select "Video"



Select "OK" to allow  
access to the camera





Select "OK" to allow  
access to the microphone





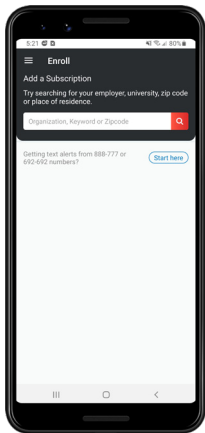
**APP DOWNLOAD INSTRUCTIONS FOR ANDROID USERS:**

-  Download “Everbridge” from the [Google Play Store](#)
-  Open the “Everbridge” app

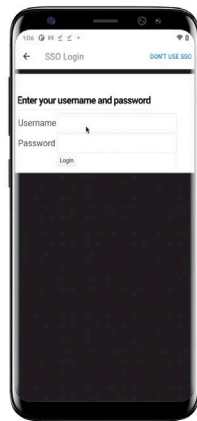
## I have an Android. What do I need to do?

If you haven't already done so, please download the Everbridge app.

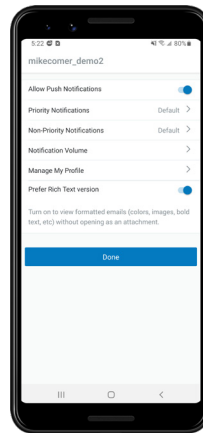
Enter your Organization Name in “Find an organization or subscription”. Click on the icon in the search results.



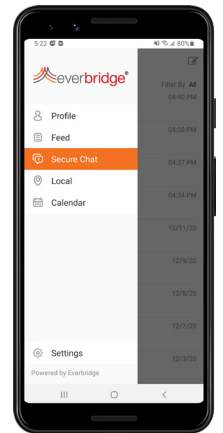
Enter your Username & password to sign in



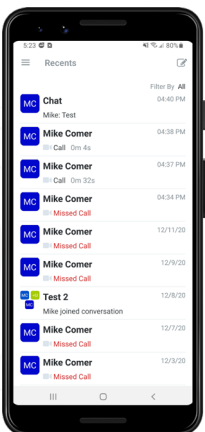
Select “Done” on the next screen with your name (i.e. the Account Management screen)



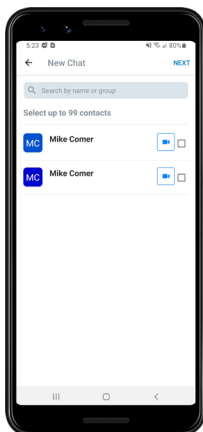
Tap the Menu icon, select “Secure Chat”



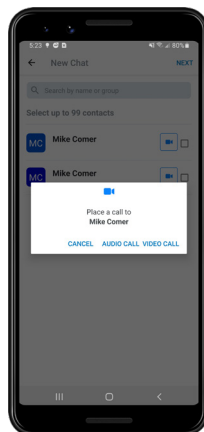
Select the Pencil and Paper Icon (top right) to start a new chat



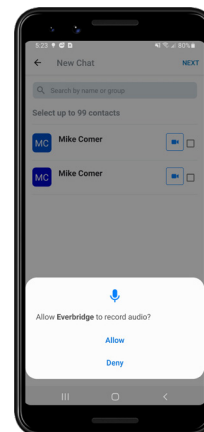
Search for contact(s)  
Video Call: tap camera icon  
Text Chat: Select contact(s) then tap Next.



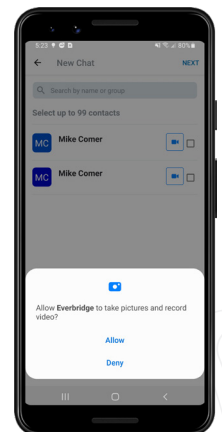
Select “Video Call”



Select “Allow” to allow access to the microphone

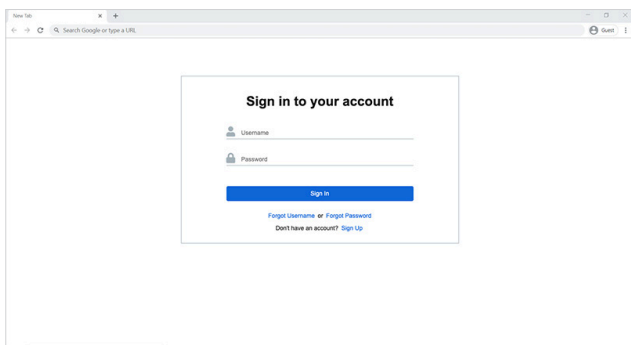


Select “Allow” to allow access to the camera





## I'm using a computer/laptop. What do I need to do?



Open the link to your Organization's Member Portal, and **Sign-in**



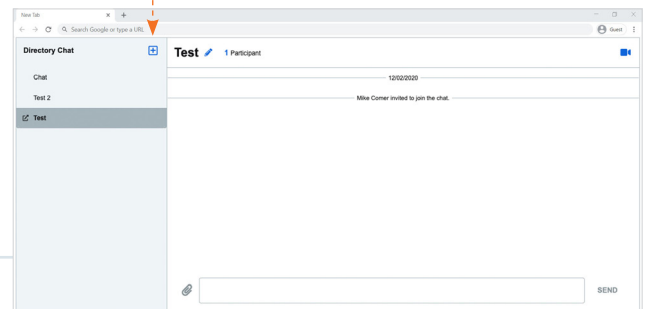
Navigate to the "Secure Chat" Tab



Click the **Plus icon** to start a new chat

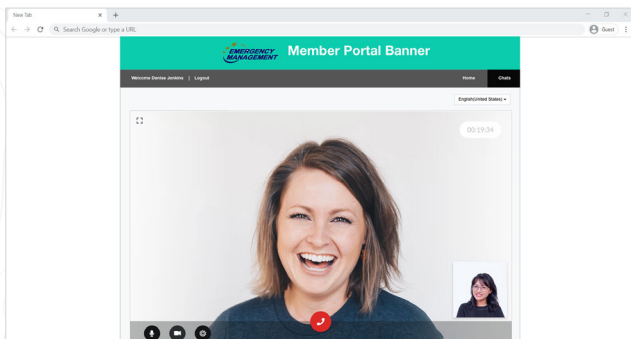


**Search** for the contact(s) to chat with, and click "**Save**"



To start a video call, **click the Camera icon** next to the name of the contact to call.

**NOTE:** Your browser may ask you to "allow" permission to use your camera and microphone for the call.





## QUESTIONS?

Contact [support@everbridge.com](mailto:support@everbridge.com)