How to Get Started Using Secure Collaboration

Now with Secure Video Chat

APP DOWNLOAD INSTRUCTIONS FOR IPHONE USERS:

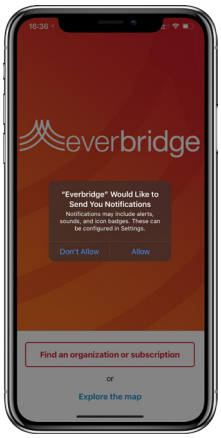
Download "Everbridge" from the App Store

Open the "Everbridge" app

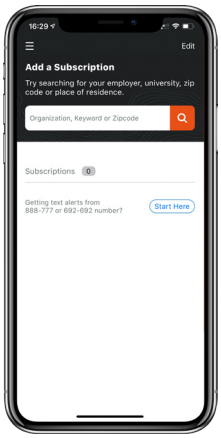
I have an iPhone. What do I need to do?

If you haven't already done so, please download the Everbridge app.

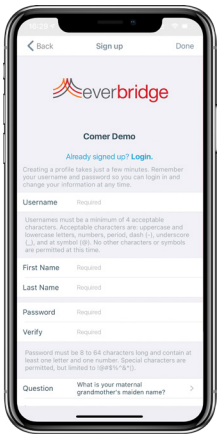
Select "Allow" to receive notifications



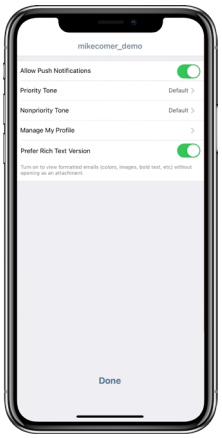
Enter your Organization Name in "Find an organization or subscription". Click on the icon in the search results.



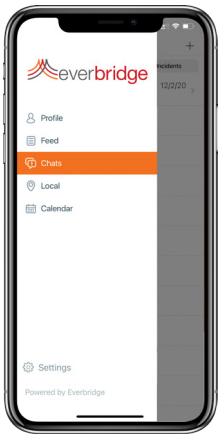
Sign-up or Login with existing Username & Password



Select "Done" on the next screen with your name (i.e. the Account Management screen)

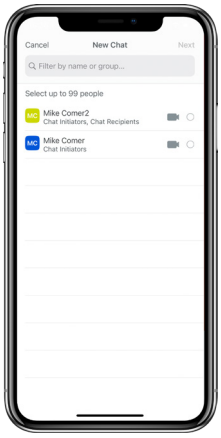


Tap the Menu icon, **select "Chats"**

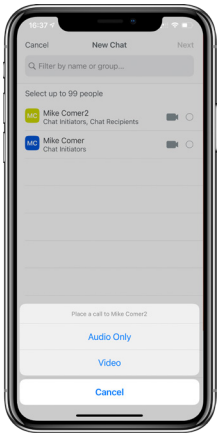


Tap the Plus Icon to start a new chat

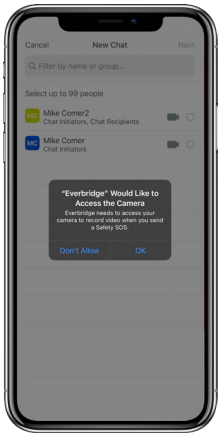
Search for contact(s)
Video Call: **tap camera icon**
Text Chat: **Select contact(s)** then tap **Next.**



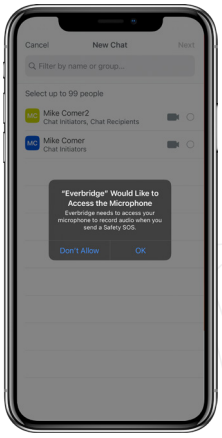
Select "Video"

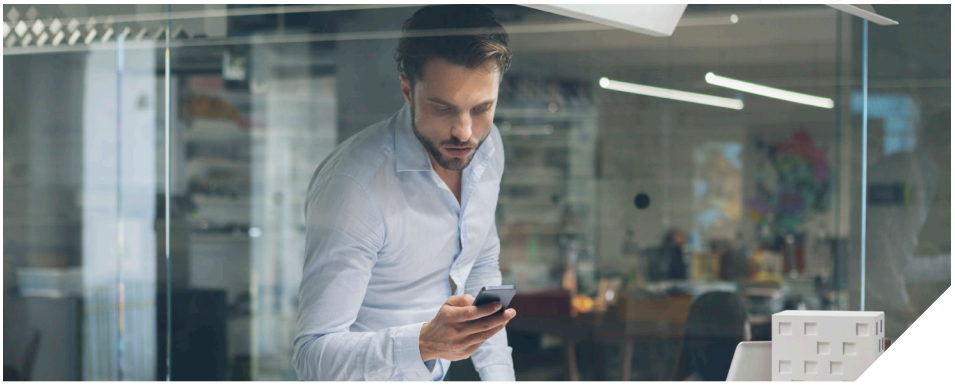


Select "OK" to allow access to the camera



Select "OK" to allow access to the microphone





APP DOWNLOAD INSTRUCTIONS FOR ANDROID USERS:

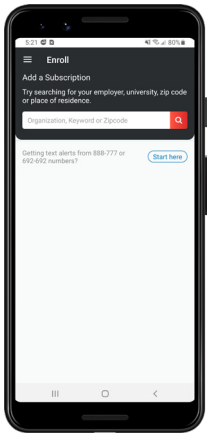
Download "Everbridge" from the Google Play Store

Open the "Everbridge" app

I have an Android. What do I need to do?

If you haven't already done so, please download the Everbridge app.

Enter your Organization Name in "Find an organization or subscription". **Click** on the icon in the search results.



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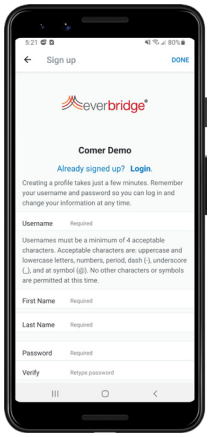

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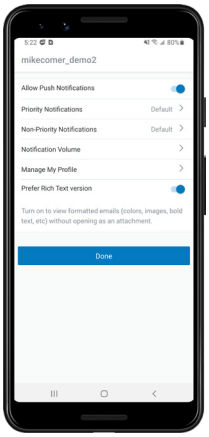
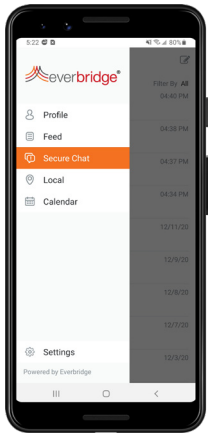
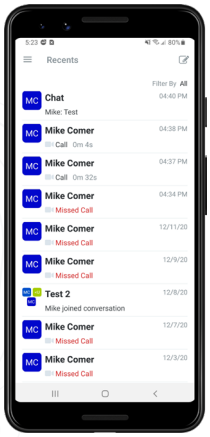


Tap the Menu icon, **select "Secure Chat"**



Select the Pencil and Paper Icon (top right) to start a new chat



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Video Call: **tap camera icon**
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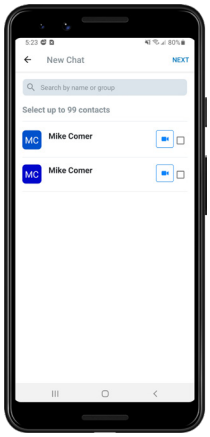
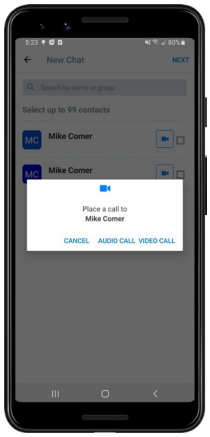
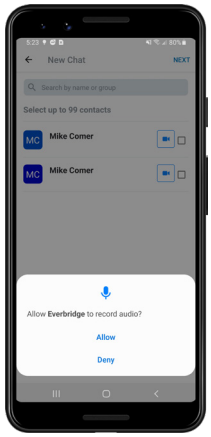


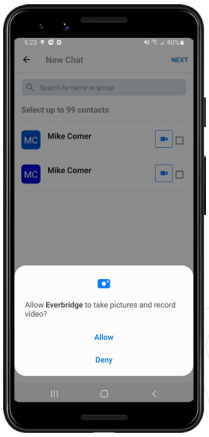
Select "Video Call"



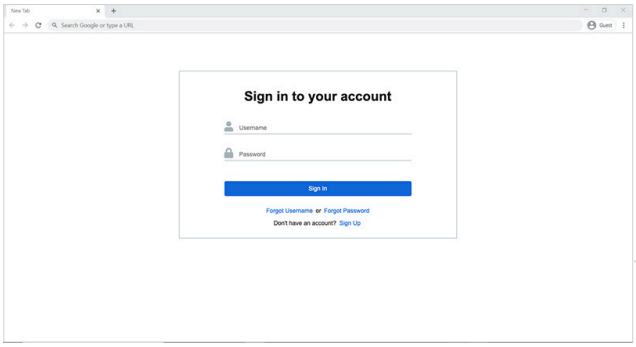
Select "Allow" to allow access to the microphone



Select "Allow" to allow access to the camera



I'm using a computer/laptop. What do I need to do?

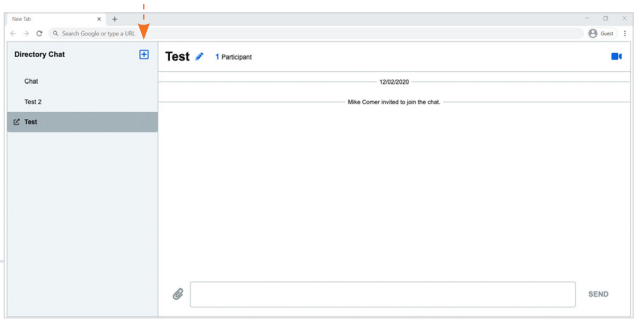


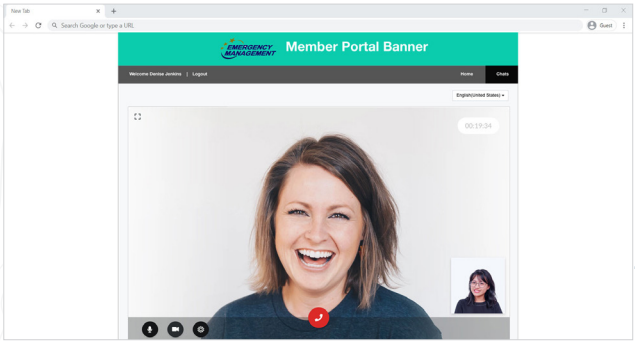
Open the link to your Organization's Member Portal, and **Sign-in**

Navigate to the **"Secure Chat"** Tab

Click the **Plus icon** to start a new chat

Search for the contact(s) to chat with, and click **"Save"**





To start a video call, **click the Camera icon** next to the name of the contact to call.

NOTE: Your browser may ask you to "allow" permission to use your camera and microphone for the call.

QUESTIONS?

Contact support@everbridge.com